

Lyon Township
Monthly Board Meeting Minutes
March 22, 2023

Meeting called to order: 6:00 pm

Pledge of Allegiance: recited

Roll Call of Board Members: Present - Maduri, Schnell, Tomak and Carlson. Grier was excused.
Also present were 8 members of the public.

1. Fiscal Year 2023/2024 Public Budget Hearing was read by Maduri (see attached)
PUBLIC COMMENTS: questions asked on net revenue / expenditure, what roads were being done by RCRC, and the Fire Equipment Fund not having any expenditures

Motion by Carlson supported by Tomak to close Public Hearing. Yeas: 4 Nays: 0 Motion Carried

- Hearing closed at 6:22
 - Returned to regular meeting
- 2. Motion by Schnell supported by Maduri to approve the agenda. Yeas:4. Nays:0 Motion Caried
- 3. Motion by Maduri supported by Schnell to accept minutes of the Regular Board Meeting dated February 15, 2023, Budget Meeting dated February 20, 2023, and the Work Session dated March 15, 2023. Yeas: 4 Nays: 0 Motion Carried
- 4. Motion by Carlson supported by Maduri to pay the Vendors in the amount \$44,024.93 from February 14, 2023 through March 16, 2023. and to approve payroll in the amount of \$31,138.17 for pay periods from February 16, 2023 through March 15, 2023.
Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried
- 5. Motion by Tomak supported by Carlson to accept the treasurer's report dated February 28, 2023 as presented. Yeas: 4 Nays: 0 Motion Carried

NEW BUSINESS:

6. Motion by Schnell supported by Maduri to approve Resolution 2023-004, General Appropriations Act for Fiscal Year 2023/2024 as presented.
Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried
7. Motion by Tomak supported by Carlson to approve Resolution 2023-005, Huntington Bank as a Depository for the Tax Collection and Trust and Agency Accounts for Lyon Township as presented for Fiscal Year 2023/2024.
Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried

8. Motion by Tomak supported by Schnell to approve the Agreement Establishing a Summer Tax Collection and Schedule for Delivery of Such Tax Collections, made on March 20, 2023 between RAPS and Lyon Township as presented.

Roll Call: Maduri, Schnell, Grier, Carlson, Tomak - Yea Motion Carried

9. Motion by Maduri, supported by Schnell to approve the meeting dates as presented for the FY 2023/2024 for Township Board meetings, Township Board Work Sessions, Township Public Budget Hearing, Board of Review meetings, Planning Commission meetings, and Recreation Committee meetings. Yeas: 4 Nays: 0 Motion Carried

10. Motion by Maduri, supported by Carlson to approve as presented the Employee Pay Rates and Meeting Pay Rates for FY 2023/2024.

Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried

11. Motion by Schnell, supported by Carlson to approve as presented the Holiday Closure dates for Fiscal Year 2023/2024 Yeas: 4 Nays: 0 Motion Carried

12. Motion by Tomak, supported by Carlson to approve the Agreement for Local Road Improvement for Lyon township with Roscommon County Road Commission as presented, in the total amount of \$258,334.00 with \$86,847.00 RCRC Allocation, \$77,899.00 road millage, and \$93,588.00 Township cost.

Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried

13. Motion by Carlson, supported by Tomak to adopt Township Office's closures, due to inclement weather, to mirror Roscommon County Office Closures. Yeas 4 Nays 0 Motion: Carried

14. Motion by Tomak, supported by Maduri to allow Five APPROVED PPO days for hourly employees not already receiving vacation pay (excluding seasonal employees) per calendar year. Unused days will not carry forward.

Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried

15. Motion by Schnell, supported by Tomak to approve bid from Top Notch Electric to install new poles and LED lighting in Township parking lot as presented.

Roll Call: Maduri, Schnell, Carlson, Tomak - Yea Motion Carried

16. Motion by Tomak, supported by Schnell to approve request from owner of parcels 404 McKinley Avenue – 007-720-045-0000; 343 Cleveland Avenue – 007-726-021-0000; 411 Pingree Street – 007-735-006-0000 and 401 Sam-O-Set Boulevard – 007-761-014-0000 to remove trash assessment from their taxes. Yeas: 0 Nays: 4 Motion Failed

17. Motion by Tomak, supported by Carlson to reappoint Tom Metcalf to the GLUA board, with a term expiring March 31, 2024. Yeas 3 Nays 1 Motion Carried

BOARD COMMENTS:

Supervisor Maduri: enjoyed working on the budget and as secretary for BOR. Has passed out to the board members his ideas on the septic ordinance for review

Clerk Schnell: Looking forward to attending MTA conference to learn and bring back ideas for the township

Trustee Tomak: Building Department is getting very busy

Trustee Carlson: Planning Commission has a public hearing scheduled for April 10th. Recreation committee in conjunction with Friends of Lyon Township are planning a Family Fun Fest for August

Motion by Tomak, supported by Maduri to adjourn the meeting. Yeas: 4 Nays: 0

Time of Adjournment 6:54 pm

Doug Schnell – Clerk

Larry Maduri – Supervisor

**BUDGET PUBLIC HEARING: FISCAL YEAR: APRIL 2023/MARCH 2024
AGENDA**

DATE: MARCH 22, 2023

Hearing start time: 6:03 pm

This Public Hearing on the Budget follows:

General law townships: Pursuant to MCLA 141:412; MCLA 141.413, notice of public meetings on the proposed budget were posted on the dates of January 31st, February 6th,13th, and 25th of 2023, and this is the public hearing. **The Chief Administrative Officer:** The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Office enumerated in this act. **The Fiscal Officer:** The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act. The General Appropriations Act Resolution for the fiscal year April 2023-March 2024 will be voted on during this Board meeting following this hearing.

Millage Levy

The Lyon Township Board show the millage taxes to be levied and collected for the general property tax on all real and personal property within the township upon the current tax roll an amount **not to exceed**

- 1.02660 mills in the General Fund
- 1.93570 mills in the Fire Fund

- 0.43160 in the Road Fund
- 0.47810 in the Cemetery/Parks Fund
- 0.43240 mills in the Fire Equipment Fund.

FY 2023/2024 Proposed Budget					
Fund	Estimated Revenue	Estimated Expenditure	Net Revenue/ Expenditure	Beginning Fund Balance	Ending Fund Balance
General Fund (101)	\$512,878.26	\$519,613.40	(\$6,735.14)	\$539,888.92	\$533,153.78
Road Fund (203)	\$74,098.30	\$108,000.00	(\$33,901.70)	\$193,869.91	\$159,968.21
Fire Fund (206)	\$517,596.20	\$545,120.40	(\$27,524.20)	\$613,810.25	\$586,286.05
Cemetery / Parks / Recreation Fund (208)	\$98,400.04	\$154,625.00	(\$56,224.96)	\$164,566.17	\$108,341.21
Building Fund (249)	\$58,060.00	\$56,480.00	\$1,580.00	\$34,864.80	\$36,444.80
Fire Equipment Fund (406)	\$80,165.39	\$0.00	\$80,165.39	\$589,505.81	\$669,671.20
Trash Fund (517)	\$347,815.00	\$409,945.00	(\$62,130.00)	\$141,990.19	\$79,860.19
Totals	\$1,689,013.19	\$1,793,783.80	(\$104,770.61)	\$2,278,496.05	\$2,173,725.44