



**TOWNSHIP OF LYON
ROSCOMMON COUNTY, MICHIGAN 48653**



Resolution # 2023 - 004

**GENERAL APPROPRIATIONS ACT RESOLUTION
FOR FISCAL YEAR 2023-2024**

March 22, 2023

A resolution to establish a yearly general appropriations act for Lyon Township, to define the powers and duties of the Lyon Township officers in relation to the administration of the budget/and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Lyon Township resolves:

Section 1: Title

This resolution shall be known as the Lyon Township General Appropriations Act of Fiscal Year April 2023/March 2024

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Office enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearing on the Budget

For general law townships: Pursuant to MCLA 141:412; MCLA 141.413, notice of public meetings on the proposed budget were posted on the dates of January 31st, February 6th, 13th, and 25th of 2023 and a public hearing was held on March 22, 2023 at 6:00 p.m. as part of the regular board meeting.

Section 5: Estimated Revenues

Estimated Township General Fund Revenues (101) \$512,878.26; for Road Fund (203) \$74,098.30; for Fire Fund (206) \$517,596.20; for the Cemetery/Park/recreation Fund (208) \$98,400.04; for the Building Inspection fund (249) \$58,060.00; for Fire Equipment Fund (406) \$80,165.39; for Trash Fund (517) \$347,815.00 for fiscal year 2023/2024 totals.

Section 6: Millage Levy

The Lyon Township Board show the millage taxes to be levied and collected for the general property tax on all real and personal property within the township upon the current tax roll an amount **not to exceed** 1.02660 mills in General Fund, 1.93570 mills in the Fire Fund, 0.43160 in the Road Fund, 0.47810 in the Cemetery/Parks Fund, and 0.43240 in the Fire Equipment Fund.

Section 7: Estimated Expenditures

Estimated Township expenditures for fiscal year 2023/2024: The departments are as follows:

101-101	\$207,816.40	101-170	\$43,152.00	101-173	\$17,500.00	101-191	\$550.00
101-215	\$52,750.00	101-247	\$2,550.00	101-253	\$56,690.00	101-257	\$42,125.00
101-262	\$13,100.00	101-265	\$42,000.00	101-303	\$16,000.00	101-721	\$3,730.00
101-722	\$4,850.00	101-806	\$2,000.00	101-862	\$14,800.00	203-446	\$108,000.00
206-336	\$366,000.00	206-651	\$170,120.40	206-862	\$9,000.00	208-276	\$45,825.00
208-747	\$200.00	208-751	\$105,400.00	208-862	\$3,200.00	249-371	\$55,470.00
249-862	\$1,010.00	406-651	\$0.00	517-528	\$408,645.00	517-862	\$1,300.00

Section 8: Adoption of Budget by Reference

The April 2023/March 2024 fiscal year budget of Lyon Township is hereby adopted by reference, with revenues and expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget

The Board of Trustees of Lyon Township adopts the 2023/2024 fiscal year budget items by department. Township officials responsible for the expenditures authorized in the budget may expand township funds up to, but not to exceed, the total appropriation authorized for each department, and may make transfers among the various line items contained in the department appropriation. However, no transfers of appropriations for line items related to personnel or capital outlay may be made without board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Fiscal Officer shall have the authority to make transfers among the various departments (or line items) without prior board approval, if the amount to be transferred does not exceed (\$500.00) of the appropriation item from which the transfer is to be made. The Board shall be notified at its next meeting of and such transfers made, and reserves the right to modify, amend or nullify and such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval. The Fiscal Officer may make corrections to the budget as needed when postings are made in error.

Section 12: Fiscal Reports

The fiscal officer shall provide to the Supervisor a budget report for each month during the fiscal year.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Office shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Board Adoption

Motion to adopt the General Appropriations Act for the fiscal year 2023/2024, Resolution #2023-004

Motion by Board Member Schnell, Supported by Board Member Maduri

ROLL CALL VOTE: YEAS: 4 NAYS: 0

The Supervisor declared the resolution adopted on the 22th day of March, 2023.

Larry Maduri, Supervisor

CERTIFICATION

STATE OF MICHIGAN)
)ss.
COUNTY OF ROSCOMMON)

I, Doug Schnell, the duly qualified and acting Clerk of Lyon Township, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Lyon Township Board at a meeting held on the 22th day of March, 2023 at 7851 W. Higgins Lake Dr., Roscommon Michigan 48653. The said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings act, being Act 267, Public Acts of Michigan, 1976 as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings act.

Doug Schnell
Township of Lyon

RETURN TO:
Doug Schnell, Lyon Township Clerk
7851 W. Higgins Lake Dr. Roscommon, MI 48653
Resolution #2023-004