

Lyon Township

Regular Board Meeting

August 17, 2016

The meeting was called to order by Nellist at 7:00 pm.

The Pledge of Allegiance was recited.

Motion by Munoz, supported by Riley, to approve the agenda as presented. Yeas: all. Nays: none. Carried.

Roll Call: All members present to form a quorum.

Motion by Williams, supported by Barioni, to accept minutes and/or synopsis for July 13, 2016 Work Session and July 8, 2016 Special Meeting. Yeas: all. Nays: none. Carried.

Motion by Williams, supported by Riley, to pay the bills for August 2016. Yeas: all. Nays: none. Carried.

Motion by Nellist, supported by Munoz, to accept the treasurer's report for July 2016 as presented. Yeas: all. Nays: none. Carried.

CORRESPONDENCE: **Barioni** -Amateur Photo Contest sponsored by Crawford-Roscommon Conservation District-open until August 31st applications are available in the office; Board of Canvassers for the County of Roscommon Certificate of Determination for our Township Proposal of the August 2, 2016 Election passed-this is for the Fire Hall Equipment Renewal; Annual Reports from the Planning Commission for 2104 and 2015, they are available with the clerk's minutes; and Outline of the Fire Year Plan from the Recreation Committee – there will be a Public Hearing on Sept 14 at 6:00 pm.

GUEST SPEAKERS: None

NEW BUSINESS:

- Motion by Munoz, supported by Nellist, to approve Budget Amendments as presented. Roll Call Vote: Williams-yea, Nellist-yea, Riley-yea, Barioni-yea, Munoz-yea. Carried.
- Motion by Nellist, supported by Barioni, to approve a resolution for the Fire Department, Fire Insurance Withholding Program, as presented. This is a legal issue which allows 25% of insurance money from a fire be held in escrow to ensure that proper clean up takes place before releasing it to the owner. Roll Call Vote: Riley-yea, Munoz-yea, Nellist-yea, Williams-yea, Barioni-yea. Carried.
- Motion by Barioni, supported by Munoz, to approve the Credit Card Use Policy Resolution which allows for Lyon Township to be party to and use a credit card as outlined in the resolution. The resolution has strict guidelines on payoff, limits and usage. Roll Call Vote: Williams-yea, Nellist-yea, Riley-yea, Barioni-yea, Munoz-yea. Carried.

- Motion by Nellist, supported by Barioni, to appoint Mark Bender as a Board of Review member, taking over David Pepperman's appointment until the end of his term, expiring on December 31, 2016. Yeas: all. Nays: none. Carried.

OLD BUSINESS:

Lighting Ordinance update – Nellist stated that the township continues to work on this ordinance. The goal is to have the night light shine on the owner's property only and not the neighbors. Both the Planning Commission and the lawyer are working to make the ordinance fair and legal to all.

Road Improvements update – Nellist has an August 24th meeting scheduled with the road manager and his engineer to finalize plans for Bismark and a section of N Higgins Lk State Park.

REPORTS:

Cleeves – Fire Department: for the month of July, there were 20 runs – 15 medical, 2 fire, and 3 call for service. July 7 was the business meeting, weekly meetings included pump pressure valve training, six month med control update training, SCBA training, inspect, clean, donning and safety training. Upcoming educational trainings are vehicle extrication, educational methodology, county fire academy (3 attending), EMT class (1 attending). Updating department SOP/SOG and FDD continues. At the new fire hall, today the initial filling of 4000 gallons of water was placed in the new fire station's tank. At capacity, it holds 20-25,000 gallons.

Munoz-RADL: currently involved in strategic planning for the next five years and considering the following: change of work days; updating computers and adding instructional classes for them; changes to children's area to accommodate both size and noise; addition of an auditorium; and bringing a small children's program to the Lyon Township Branch.

Munoz-Recreation Committee: finalizing the 5 Year Plan for a September 14, 2016 public hearing, pictures of equipment from the Passport Grant will be placed in the paper, plans for the lakefront parks are beginning to materialize, trying to get the dog run installed this fall at Park 27.

Munoz-Planning Commission: topics for the next meeting are lighting ordinance, medical marijuana, the 5 Year Plan, and Open Air Business Ordinance. That meeting will be at 6:00 pm on September 12, 2016.

Munoz-Economic Development: next meeting is August 25 at the Court House. Munoz read the letter that is being presented to area businesses for the September 29 meeting being held here.

Cunningham-Maintenance: completed moving compost, painted pavilions at lakefront parks, and the fence at SamOSet, put up new handicap signs at all the parks and the township hall, painted blue lines at the hall, cleaned and sorted Park 27 garage, changed both spindles and pulleys on Toro mower and drive belt, cleaned and filled in around sidewalks with compost.

Riley-Cemetery: there were 3 full burials last month. Nellist stated that Riley made a list of all the improvements that he would like to be done at the cemetery and it has been forwarded to Cunningham. Riley had the cemetery map enlarged and has marked the sold or occupied lots. Eventually he would like to have such a map displayed at the cemetery for visitors.

Riley-HLUA: working on upgrading Miss Dig process in event of an emergency and giving consideration to the use of generators.

Riley-Ordinance: in July, there were 5 complaints, 6 liquor inspections, and no burn permits due to a statewide band, which was removed today.

Nellist-Parks: ribbon cutting ceremony at Park 27 for the 5-12 year old playground, other park areas reviewed.

Nellist-Building Department: the department has been busy this summer. Incoming permits for the month of July – building had 9 permits at \$857.00, electrical had 14 permits at about \$2000.00, mechanical had 2 permits at \$215.00, and plumbing had 1 permit at \$175.00.

Nellist-Assessor's Report: Mark Bender was appointed to fill in for the vacated BOR position. Bender introduced himself.

BOARD COMMENTS:

Barioni: General Election registration deadline is October 11. Ballot wording for the millage proposal for the Cemetery & Parks renewal has been approved and forwarded to the county clerk to be placed on the November ballot. Williams explained that the current millage expires in 2017. However, as there are no state elections planned for 2017, we avoid the possibility of having to pay for a special election in 2017 by placing the renewal on the upcoming November ballot.

Williams: a lot of hard work has gone into getting the N State Park Rd section fixed, which could happen this fall. The aforementioned meeting on Wednesday should finalize plans. Also, plans were recently completed to make a section of W Higgins Lake Drive (from the County 200 service ramp by the hall to Ironwood by the old fire hall) part of the county road. By doing so, funds for its maintenance will come from the county. The township will no longer have to pay a portion of that cost.

Riley: regarding the compost, he would like the board to consider placing a sign at the gate – SMILE, you're on camera! to let people know that they are on camera. Munoz agreed.

Munoz: nothing further.

Nellist: upon board approval and available budget funds, the dog run installation could begin in September. Munoz stated that once approved, Home Depot will donate \$1000 to the 5013C Friends of Lyon Township for its installation and equipment. The grant process has been completed for the Park 27 playground and we will be receiving the final payment on the Passport Grant soon. The Public Hearing for the 5 Year Recreation Plan is on September 14, 2016. Input from residents is being gathered via the survey form available here and on line.

PUBLIC COMMENTS:

Karen Ehinger: has been working with Riley on a noise complaint regarding an annual party. Riley knows the residents and will provide them with a copy of our noise ordinance. The township board passed a resolution allowing the sheriff the authority to enforce.

Motion by Williams, supported by Riley, to adjourn the meeting at 7:54 pm. Yeas: all. Nays: none.
Motion carried.

Prepared by Deputy Clerk Mary Kelly

Subject to approval, upon which, will be posted at lyontownship.org.