

**Lyon Township**  
**Monthly Board Meeting Minutes**  
**September 18, 2019**

Meeting called to order at 7:00 pm

Pledge of Allegiance was recited.

Present: Carlson, Cleeves, Nellist, Williams. Absent: Munoz

1. Motion by Williams, supported by Carlson, to approve the agenda as presented. Yeas: 4. Nays: 0. Absent: 1. Motion passed.
2. Motion by Cleeves, supported by Williams, to accept minutes of the Work Sessions dated July 10, 2019 and August 14, 2019; and the Regular Business Meeting dated August 21, 2019. Yeas: 4. Nays: 0. Absent: 1. Motion passed.
3. Motion by Williams, supported by Carlson, to accept and pay the Vendor Invoices and Payrolls from August 23, 2019 through September 19, 2019 as presented. Yeas: 4. Nays: 0. Absent: 1. Motion passed.
4. Motion by Cleeves, supported by Nellist, to accept the treasurer's reports for August 31, 2019 as presented. Yeas: 4. Nays: 0. Absent: 1. Motion passed.
5. Motion by Williams, supported by Nellist, to approve the budget amendments as stated on the Budget Amendment Statement dated September 18, 2019. Yeas: 4. Nays: 0. Absent: 1. Motion passed.

**NEW BUSINESS:**

6. Motion by Williams, supported by Nellist, to approve the writing and submission of a FEMA AFG Grant by Chief Cleeves. The application period opens in the fall/winter of 2019. This Grant will be for Air packs for approx. \$65,000.00 with a 5% Match, approx. \$3250.00, as presented. Yeas: 4. Nays: 0. Absent: 1. Motion passed.
7. Motion by Carlson, supported by Nellist, to approve the purchase of Extrication Tools for the Quint 627 fire truck, a total of \$30,500.00, as presented in the attached quote, from Apollo Fire Equipment Company, dated 8/1/19.  
Roll Call Vote: Nellist –yea, Williams-yea, Carlson-yea, Cleeves-yea. Motion passed.
8. Motion by Cleeves, supported by Williams, to approve the resignation of Dolores Munoz as of October 1<sup>st</sup>, 2019. Munoz served as the trustee, ZBA, Rec Committee, and the RADL Board. The Board acknowledges and thanks Munoz for her years of dedication and service to our community. Yeas: 4. Nays: 0. Motion passed.

**CORRESPONDENCE:** Thank you from Roscommon County Food Pantry-Project Hope; letter from Joyce Belloli; HLUA Profit & Loss Budget Overview from B Cook; email from Mannie Shaoni

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regarding Medical and Recreational Marijuana; 2019 Fall Household Hazardous Waste Collection from Barb Stauffer.

**GUEST SPEAKERS:** None

**DEPARTMENT REPORTS:**

Parks & Maintenance by Holder: compost and parks are good, last 3 trees removed from Park 27, Townline Road dock will be removed soon, all set for the start of the leaf pickup season. Cemetery Sexton & Ordinance by Daily: there were 6 complaints, 3 burning permits issued, 4 liquor inspections. There were no full burials, 3 cremations, no sales. Fire & EMS by Chief Cleeves: Training report for the month: business meeting, department business meeting, drivers training, equipment maintenance, new equipment training, pump operations. Working on installation of the new outdoor LED sign, working on new software for department, setting up schedule for county training (\$17,500.00 Fireworks fund), working with Crawford County to get best use of training funds, NFIRS to date-attached. Trash by Nellist: not much going on except a lot of bulk items for pick up. Building Report by Nellist: Grand total for the month of August 2019 is \$5834.30: Building \$3761.30; Electrical is \$1647.00; Mechanical is \$262.00, and Plumbing is \$164.00

**COMMITTEE/COMMISSION REPORTS:**

HLUA by Cook: Both the September regular and special meetings dealt with the hiring of MMC and an administration position – see full report in clerk's office. Planning Commission by Carlson: approved Dog Park Shelter in Park 27. Recreation Committee – Nellist: discussed capital improvements for 2020, board received a proposal for \$3000.00 for entertainment for the Amphitheater in 2020, final disbursement on the MCACA grant was received, beginning work on the Five Year Recreation Plan which is due in 2022. RADL – Nellist: made extra payment in September, staff attended training class, tween photo club has started again, an additional 36 new library cards were issued in August,

**BOARD COMMENTS:**

Supervisor Nellist: Tie and High street situation is straightened out and new signs will be installed. Clerk Cleeves: Roscommon County Food Pantry had a food drive, the township elected to keep the collection open for donations. In correspondence, an email asked if the township had an ordinance in place regarding medical and recreational marijuana. Cleeves responded that we do not, and the board has not made a decision at this time. Williams stated that the township should wait until the state decides how they are going to handle the situation before acting. Hazardous Waste report is in, 32 families used it from Lyon Township-report is in clerk's office. Lyon Township's website is the main site used for the feasibility study. The group is preparing to meet with the board members of Lyon and Gerrish before presenting to the public. Cleeves advised Nellist that, if possible, it would be helpful to have the Recreation

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Committee's recommendations at the work session to be able to discuss before presenting at board meetings.

Treasurer Williams: Nothing new, taxes are almost done.

Trustee Carlson: Nothing more business wise; he thanked everyone for the card and kind words on the passing of his Dad.

Trustee Munoz: Absent

**PUBLIC COMMENTS:**

Chief Cleeves would like a resolution thanking a retiring firefighter for his service.

Cook inquired as to when leaf pick up begins, October 1<sup>st</sup> is the first day for pick up.

A question was made on when Munoz would be replaced, the deadline is 45 days from her date of resignation.

A resident made some signs for us to use at the compost. Discussion followed. She also questioned the sign recently purchased by the fire department in regards to the amount of light it puts out. Chief Cleeves stated that it will have a roof, does not shine upward, and can be used during power outages to inform residents. The resident inquired about the status of the light ordinance, which was presented to the board 1-2 years ago according to Williams, and was voted down. Discussion followed.

9. Motion by Williams, supported by Carlson, to adjourn the meeting. Yeas: 4. Nays: 0.  
Absent: 1. Motion passed. Meeting adjourned at 7:55 pm.