

**Lyon Township  
Monthly Board Meeting Minutes  
October 17, 2018**

The meeting was called to order at 7:00 pm by Nellist.

The Pledge of Allegiance was recited.

Present: full board for a quorum – Carlson, Bartel, Nellist, Williams, and Munoz. Guest: VanNuck

Motion by Williams, supported by Carlson, to approve the agenda. Yeas: all. Nays: none. Motion passed.

Motion by Munoz, supported by Williams, to accept minutes of the Work Session dated September 14 and the minutes of the Regular Board Meeting dated September 19, 2018. Yeas: all. Nays: none. Motion passed.

Motion by Nellist, supported by Williams, to pay the bills for October 2018. Yeas: all. Nays: none. Motion passed.

Motion by Bartell, supported by Munoz, to accept the treasurer's report for September 2018 as presented. Yeas: all. Nays: none. Motion passed.

Motion by Williams, supported by Carlson, to approve the budget amendments as stated on the Budget Amendment Statement dated October 18, 2018. Yeas: all. Nays: none. Motion passed.

Motion by Munoz, supported by Bartel to approve Resolution #2018-006, titled Michigan Township Participating Risk Reduction Grant Program. Roll call Vote: Nellist-yea, Williams-yea, Carlson-yea, Bartel-yea, Munoz-yea. Motion passed.

Motion by Bartel, supported by Williams, to approve the addition of United States Postal Service (USPS) to the "A" Accounts List in Accounts Payable. Yeas: all. Nays: none. Motion passed.

Motion by Carlson, supported by Williams, to approve the buy-back of cemetery lot 176, graves 1, 2, 3, and 4, to William Tuttle for the original price of \$800.00 total. Yeas: all. Nays: none. Motion passed.

Motion by Munoz, supported by Nellist, to approve and authorize Resolution #2018-007, To Impose the Property Tax Administration Fee (PTAF). Roll Call Vote: Munoz-yea, Nellist-yea, Williams-yea, Carlson-yea, Bartel-yea. Motion passed.

Correspondence: none

Guest: Kim VanNuck, Beaver Creek Township Supervisor. VanNuck was appointed to the Higgins Lake Utility Authority (HLUA) last month and addressed changes needed in the By-Laws and Articles of Incorporation. To have a quorum in the winter, VanNuck would like to have an alternate from each township (Beaver Creek and Lyon), and no fifth alternative. Cook added that alternates would not assume any duties of the absent board member but are allowed to vote in response to Williams question on voting. VanNuck stated that any changes need a motion from both townships, not HLUA board, to change the Articles of Incorporation or By-Laws. Bartel would like to review the changes, already approved by Beaver Creek's board.

Reports:

Bartel: General Election is November 6. Polls will be open 7am-8pm. We have 5 new election inspectors and 2 re-certifications for this election which will help keep inspectors on one shift instead of two.

Munoz: No RADL report. Recreation Committee met last night, discussed replacing damaged ice rink and the amphitheater. Clerk requested Munoz to have Chair contact her.

Carlson: PC met, discussed adding Rental Business to Special Use by Exception for C1 Zones and will discuss with the board at the next work session. The PC is discussing in the Outdoor Business to lower the amount of space for Open Air Business, now at 30,000 square feet which is more than most businesses or areas have available.

Cook: HLUA met, looking at changes to the Articles of Incorporation and By-Laws. See HLUA Report.

Dailey: Cemetery: 3 plots sold, 1 cremation. Ordinance: 3 complaints, 3 burn permits, 5 liquor inspections. Bartel added that we are in process of photographing each headstone to verify records.

Cleeves: Fire Department has 184 year to date calls. In September, there were a total of 17 - 7 fire calls and 10 EMS calls. New report for man hours (no runs included) 106.5 in September. Looking at a new EMS billing company, field software, fire academy from November to April--26 students. The risk reduction grant will be used to place reflective safety chevrons on department apparatus(s). October 27 is the Halloween Party from 6-7:30.

Williams: Treasury -working on delinquent taxes.

Cunningham: Parks and Maintenance: winterizing done except the tennis nets and dock removal. The ice rink is moving north of the bathrooms. RCRC brought in excess dirt level out the compost to prevent residents from getting stuck.

Nellist: Building Department: Receipts for the month of September 2018 are: Building - \$3034.10; Electrical - \$944.00; Mechanical - \$105.00; Plumbing- \$0.00 for a Grand Total of \$4083.10. Friends of Lyon Township (FOLT) are sponsoring a Spaghetti Dinner on Saturday October 20 from 4:30-7:30 pm at the township hall.

Public Comments: Question on amphitheater's location and if there are plans to look at – Munoz stated that we received the grant and the location is marked off now. Nellist said we are in the early stages of planning and need to submit it to the board for approval. L Tomak – Wreaths Across America – donations are coming through. Forms are available at the township hall, and may be turned in at the VFW in Roscommon, donation is \$15.00 per wreath. Resident stated the importance of voting this election. A resident complimented Steve Huck on his performance at the compost.

Motion by Carlson, supported by Munoz, to adjourn the meeting. Yeas: all. Nays: none. Motion passed. The meeting adjourned at 7:50 pm.

Prepared by Deputy Clerk M Kelly and are subject to approval, upon which will be posted at [www.lyontownship.org](http://www.lyontownship.org).