

**Lyon Township  
Monthly Board Meeting  
November 20, 2019**

Meeting called to order: 7:00 p.m. The Pledge of Allegiance was recited.

Present: Carlson, Nellist, Williams, Tomak

Motion by Carlson supported by Williams to approve the agenda as presented. Yeas: 4. Motion passed.

Motion by Williams supported by Tomak to accept minutes of the Regular Business Meeting dated October 16, 2019 and the Special Work Session dated October 28, 2019. Yeas: 4. Motion passed.

Motion by Tomak supported by Carlson to accept and pay the Vendor Invoices and Payrolls from October 18<sup>th</sup> through Nov 21<sup>st</sup> 2019 as presented. Yeas: 4. Motion passed.

Motion by Nellist supported by Tomak to accept the treasurer's reports for October 31, 2019 as presented. Yeas: 4. Motion passed.

Motion by Williams supported by Nellist to approve the budget amendments as stated on the Budget Amendment Statement dated November 20, 2019. Yeas: 4. Motion passed.

**NEW BUSINESS:**

Motion by Williams supported by Tomak to approve 7 New Computers and operating systems to include Office Home & Business 2019 installed for 5 of the computers, for a total of \$6705.00 as per quote. Roll Call: Carlson- yes, Williams – yes, Tomak – yes, Nellist – yes. Motion passed.

Motion by Tomak supported by Williams to approve Eric Carlson as the Board Representative to the Recreation Committee for the remaining term of retired Board member Dolores Munoz to 10/01/20. Yeas: 4. Motion passed.

Motion by Carlson supported by Williams to approve Lenette Tomak as the Board Trustee Representative to (RADL) Roscommon Area District Library for the remaining term of retired Board Member Dolores Munoz to 10/01/2020. Yeas: 4. Motion passed.

Motion by Nellist supported by Williams to approve the resignation of Steve Earley as the Board Representative to (HLUA) Higgins Lake Utility Authority. Remaining Term to fill 06/30/21. Yeas: 4. Motion passed.

Motion by Carlson supported by Tomak to approve Supervisor Nellist's recommendation Mr. William King as the Townships representative to HLUA, to fill the remaining term of Steve Earley to 06/30/21. Yeas: 4. Motion passed.

Motion by Williams supported by Nellist to approve and adopt Resolution 19-009 to waive penalties for non-filing of Property Transfer Affidavits under MCL 211.27b as presented. Roll Call: Nellist – yes, Carlson – yes, Williams – yes, Tomak – yes. Motion passed.

Motion by Williams supported by Nellist to approve to NOT retain ownership of properties that did NOT sell at both auctions held by the county as presented in a letter from County dated November 6, 2019. Reference MCL 21178m (6). Yeas: 4. Motion passed.

Motion by Tomak supported by Williams to approve VFIS Accident & sickness Insurance for Lyon Township Fire & EMS Emergency Service in the amount of \$3,413.00 as presented. Roll Call: Williams – yes, Nellist – yes, Tomak – yes, Carlson – yes. Motion passed.

Motion by Williams supported by Carlson to approve the hiring of a full-time receptionist (30 hours) at \$11.00 per hour per the current fiscal year approved wage sheet, with a start date of December 02, 2019. Yeas: 4. Motion passed.

Motion by Tomak supported by Nellist to approve Craig Williams as the Supervisors Board representative to the Zoning Board of Appeals (ZBA) to replace Retired Board member Dolores Munoz, term ending 10/01/20. Yeas: 4. Motion passed.

Motion by Williams supported by Nellist to approve Ordinance Number 19-001 Consumers Energy Company Electric Franchise Ordinance as presented for a period of thirty years. Yeas: 4. Motion passed.

**CORRESPONDENCE:** none. **GUEST SPEAKERS:** none.

**DEPARTMENT REPORTS:**

Maintenance by Holder: Compost: Wanting to get a few rows out, so we can start rolling. Parks by Holder: Have been working on ice rink at park 27.

Sexton by Dailey: no report. Ordinance by Dailey: no report

Fire & EMS by Assistant Chief Williams: Year to date runs 252. Last year total was 231. Cost recovery year to date \$6051.20. NFIRS reports completed, October/November training included building construction, new equipment training and ropes and knots.

Trash by Nellist: "Ongoing...Some days are good; some days are not"

Building Report by Nellist: Grand total for the month of October 2019 is \$3,246.85;

Building \$1606.25; Electrical is \$574.00; Mechanical is \$687.00, and Plumbing is \$379.00

**COMMITTEE/COMMISSION REPORTS:**

HLUA by Cook: Working on signing new contract for operation and maintenance of treatment plant and collection system. Working on filling administrative position.

Planning Commission by Carlson: No meeting last month, last meeting of the year next month. Public Hearing to be held in January.

RADL by Nellist: No report

**BOARD COMMENTS:**

Supervisor Nellist: "Thank you William for stepping up to the Utility authority."

Treasury Williams: Working on 2019 winter taxes, will be going out at the end of this month. "Thank you to the guys working on the ice rink." There are holes that need to be patched, working on that.

Trustee Carlson: nothing further

Trustee Tomak: Wreaths across America on Dec 14<sup>th</sup>, have until Monday to pay for a \$15.00 wreath. The Fire Department, Friends of Lyon Township and St Hubert's donated money for a total of 60 wreaths, a signup sheet for volunteers is at the township office. The ceremony starts at noon.

**PUBLIC COMMENTS:** A question of who the mechanical inspector is; Paul Kile is our new mechanical inspector. Rick Federau, does graphics; has price to make sign for \$100.00. He has a fire department logo.

Motion by Williams, supported by Carlson to adjourn the meeting.  
Yeas: 4. Motion passed. Time of Adjournment 7:43 pm.

Minutes prepared by Clerk's office and are subject to approval, upon which, will be posted to [www.lyontownship.org](http://www.lyontownship.org).