

**Lyon Township  
Regular Board Meeting  
November 21, 2018**

The meeting was called to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present: Carlson, T Cleeves, Nellist, and Williams. Absent: Munoz.

Motion by Williams, supported by Carlson, to approve the agenda. Yeas: 4. Nays: 0. Absent: 1.  
Motion passed.

Motion by Williams, supported by T Cleeves, to accept minutes of the Work Session dated October 10, 2018, Special Informational Meeting dated October 12, 2018, the minutes of Regular Board Meeting dated October 17, 2018, and the Special Board Meeting dated October 26, 2018. Yeas: 4. Nays: 0. Absent 1. Motion passed.

Motion by Nellist, supported by Williams, to pay the bills for November 2018. T Cleeves stated that the November 30 payroll is not included in this month and will be included in December's bills. Yeas: 4. Nays: 0. Absent 1. Motion passed.

Motion by Nellist, supported by Carlson, to accept the treasurer's report for October 2018 as presented. Yeas: 4. Nays: 0. Absent 1. Motion passed.

New Business:

Motion by Williams, supported by Nellist, to approve the budget amendments as stated on the Budget Amendment Statement dated November 21, 2018. Yeas: 4. Nays: 0. Absent 1. Motion passed.

Motion by T Cleeves, supported by Williams, to approve Gerrish Township and Lyon Township Joint Resolution, Gerrish # 2018-11-13-01 and Lyon # 18-009, the Selection of Fleis & Vandenbrink Engineering, Inc. to prepare USDA-RD Financing Application for Sewage Disposal System. T Cleeves stated that Gerrish has already approved and that she will have paperwork signed. Roll Call Vote: Nellist –yea, T Cleeves – yea, Carlson – yea, Williams – yea. Absent: Munoz. Motion passed.

Motion by Williams, supported by Nellist, to approve Grant Agreement for Arts Services to construct an amphitheater in Park 27, for a total cost of \$42,912.00 of which \$20,784.00 is covered by the grant and \$22,128.00 is covered by the township. T Cleeves asked what budget this will be in – Williams responded that it will be in the next fiscal year budget. Roll Call Vote: Williams – yea, Carlson – yea, Nellist – yea, T Cleeves – yea. Absent: Munoz. Motion passed.

Motion by Carlson, supported by Nellist, for approval to put the Fire Department's 1999 Argo Conquest (#642) 8x8 amphibious off-road vehicle up for bid or possible trade in. Yeas: 4. Nays: 0. Absent: 1. Motion passed.

Motion by Nellist, supported by Carlson, for the Fire Department to purchase a 2018 four-seater side-by-side Kawasaki with first responder municipal discount. Requesting approval for up to \$10,000.00. Resident asked if any equipment is on it, Williams stated that the Fire Department is getting bids and costs now. Roll Call Vote: T Cleeves – yea, Nellist – yea, Williams – yea, Carlson - yea. Absent: 1. Motion passed.

#### Old Business:

Motion by Nellist, supported by Carlson, to approve new road signage and installation for Miles Way in the amount not to exceed \$225.00. Per RCRC, township needs to approve first. The sign will be in blue indicating that it is a private road. Roll Call Vote: Williams - yea, Carlson – yea, T Cleeves – yea, Nellist – yea. Absent: Munoz. Motion passed.

Motion by T Cleeves, supported by Williams, to approve new road signage and installation for Root Road in the amount not to exceed \$225.00. Roll Call Vote: Carlson – yea, Nellist – yea, Williams – yea, T Cleeves – yea. Absent: Munoz. Motion passed.

Correspondence: T Cleeves read an email from Charlene Cornell, President of Higgins Lake Property Owners Association, who thanked the township for looking into Higgins Lake sewer system. Full email in the clerk's office.

Guest Speaker: None

#### Department Reports:

Fire: Given by Williams – looking to replacing ARGO, Safety memo to all fire personnel every month in compliance with State Fire Marshal, new Continuing Education program for EMS – will also cover Fire starting 2020 when state requires it- saving of \$300.00 per year, looking into EMS billing, Thank You from Gerrish FD for assisting with Fire Prevention Week at schools. For the month of October, there were 15 runs in total.

Cemetery: Given by Dailey – no burials or cremations, 3 plots sold. Nellist asked if the cemetery is closed for the winter months; Dailey stated that November 14 is the first day of closure for winter. Storage is available.

Ordinance: Given by Dailey – 3 complaints (resolved), 4 burning permits issued, and 5 liquor inspections.

Parks: Given by Williams – waiting for SSE to level off ice rink. Nellist added that many select trees were removed in the park, and that this winter the township will contract removal of select trees in the cemetery.

#### Committee Reports:

Planning Committee: Given by Carlson – will be meeting December 3<sup>th</sup> and will have its annual report for the board. Williams asked if anything is happening on the Open Air Business. Carlson said that it will be in the report, and it was discussed in this month's work session.

HLUA: Given by Cook – November 6 2018 HLUA Regular Board Meeting included: funding of ER & R, review of Bylaw changes, February 5, 2019 regular board meeting scheduled, set up Rolls & Responsibilities meeting for December 4, 2018, and set up “AB” accounts, and had a short discussion about Articles of Incorporation. Full report is on file in the Clerk’s office. Nellist mentioned that the Articles of Incorporation were never filed with Secretary of State as required. Both Lyon and Beaver Creek townships need to file (Articles of Incorporation were approved in 2007). Cook added that each township needs to file with the state; thereafter, amendments can be filed by HLUA with townships approvals.

RADL: No report

Board Reports:

Clerk: Recreation Report – October 16, 2018 included being awarded \$20784 in MCACA grant funds for the amphitheater, the ice rink has been moved and the liner is being repaired, cameras for parks were discussed, no estimates for the cost of cement for Phoenix Park patio have been received, and considering the possibility of a grant for this future project. Full report is on file in the Clerk’s office. The clerk’s office had a successful election, election rules will change with the passage of Proposal 18-3. All committee, commission, and related groups- appointed terms are expiring in January. Terms should be filled in December. If anyone is interested in serving, there are openings. ZBA needs alternates and the PC needs a member. Meetings are posted on line, along with agendas for work session and board meetings. Next meeting dates in December – PC on the 3<sup>rd</sup>, work session on the 12<sup>th</sup>, Rec on the 18<sup>th</sup>, and regular board on the 19<sup>th</sup>. Nellist mentioned that regarding the cameras, Udy gave him the name of Gerrish’s camera person.

Treasurer: Tax bills will be mailed on November 30, 2018 as December 1 falls on Saturday.

Supervisor: Trash remains an issue, both cardboard and recycling were done. Nellist plans to contact Nick of SSE for plans on the ice rink. T Cleeves reminded all that the township offices will be closed November 22 and 23 for Thanksgiving.

Building Report: Given by Nellist – Receipts for the month of October 2018 are: Building - \$1357.45; Electrical - \$757.00; Mechanical - \$705.00; Plumbing - \$0.00 for a Grand Total of \$2819.45.

Public Comments:

Gerrish’s supervisor Udy thanked both clerks, Patchin of Gerrish and T Cleeves of Lyon, for their work on the joint resolution regarding the Higgins Lake Sewer; and as a citizen of Gerrish, he commended the Lyon Township Board cooperation leading up to and through the joint resolution. He is pleased to see the townships moving forward to work together.

Resident Pete Chippa asked about changes in the dates of operation for the compost. Through November, it’s open Monday, Wednesday, and Saturday. In December, it’s open Wednesday and Saturday, and January through March, it’s open Saturdays only.

Resident Sam Boodoian reported that Ash off of Michigan Central Blvd has no road sign; 4 volunteers from our township are at the I500 February 2. It can be watched on i500.com. Sam inquired about what the special information meeting on October 12 – T Cleeves informed him that it pertained to the joint resolution with Gerrish regarding the Higgins Lake sewer. It will be posted on line next week.

Motion by Williams, supported by Carlson, to adjourn the meeting. Yeas: 4. Nays: 0. Absent 1. Motion passed. Meeting adjourned at 7:48 pm.

Prepared by Deputy Clerk M Kelly and are subject to approval, upon which, will be posted to [www.lyontownship.org](http://www.lyontownship.org).