

**LYON TOWNSHIP  
MONTHLY BOARD MEETING  
MAY 20, 2020**

The meeting was called to order at 7:00 p.m.

The Pledge of allegiance was recited.

Board Members Present: Carlson, Williams, Schnell, Nellist. On the phone: Tomak

Motion by Williams, supported by Schnell to approve the agenda. Yeas: 5. Nays: 0.  
Motion Passed.

Motion by Williams, supported by Nellist to accept the minutes of the Special Meetings dated January 29, 2020, May 12, 2020, and May 13, 2020. Yeas: 5. Nays: 0. Motion passed.

Motion by Nellist, supported by Carlson to pay the Vendors and payroll from February 20, 2020 through May 20, 2020 as presented. Roll Call Vote: Nellist, yes-Williams, yes-Carlson, yes-Tomak, yes-Schnell, yes. Motion passed.

Motion by Nellist, supported by Schnell to accept the Treasurer's report for March 31, 2020, and April 30, 2020. Yeas: 5. Nays: 0. Motion passed.

**New Business**

Motion by Williams, supported by Nellist to approve Courtney Hoeltzel as part-time Deputy Clerk two to three days a week at \$11.50/hr. Carlson wanted to know if the Township can have two Deputy Clerk's. Nellist stated that the office of the Clerk could have two Deputy Clerk's, and Schnell went on to explain that Brian Cook was not going to be Deputy Clerk for the duration and that it was important to bring someone in to train them for the job. Roll Call Vote: Nellist, yes-Williams, yes-Carlson, yes-Tomak-yes-Schnell, yes. Motion passed.

Motion by Williams, supported by Nellist to reappoint Brian Cook to the Utility Authority. (2-year term) It was noted that Cook represented Lyon Township and that the term begins July 1. Yeas: 5. Nays: 0. Motion passed.

Motion by Schnell, supported by Nellist to approve Larry Leighton as the dual member of the Utility Authority. It was clarified that dual member means both townships have to agree. Yeas: 5. Nays: 0. Motion passed.

Motion by Carlson, supported by Nellist to adopt Lyon Township COVID-19 Preparedness and Response Plan relevant to Executive Order 2020-92. There was a discussion on whether to implement the plan on Friday, May 22, 2020 or Tuesday, May 26, 2020. Yeas: 5. Nays: 0. Motion passed.

Motion by Carlson, supported by Nellist to purchase a Track Ride for Sam-O-Set at a cost of \$5012.51. Carlson gave a description of the Track Ride and the justification for it. Roll Call Vote: Nellist, yes-Williams, yes-Carlson-yes-Tomak, yes-Schnell, yes. Motion passed.

**Correspondence:**

There was a letter from Larry Leighton describing his past work experience.

There was a letter from the President of Camp Curnalia supporting the appointment of Larry Leighton to the Utility Authority Board.

**Guest Speakers:** None**Department Reports:****Cleeves:** Fire Department

Cleeves reported that he requires two courses of training for all fireman. He stated that he purchased a scanning thermometer, and is looking for bids on propane. Cleeves also reported that the cost of the 12' X 20' shed is going to be \$7,413.00 instead of the \$5,000.00 originally approved by the board,

**Daily:**

Cemetery: There were 5 burials.

Ordinance: None

Parks: The maintenance crew is starting work on the cemetery and on the brush pile at the Compost site. A part-time man has been hired to help.

**Carlson:**

Planning Commission: No meeting

Recreation Committee: The committee discussed putting the Lyon Township Logo in the peak of the amphitheater. He stated there was a discussion about taking the stumps out of the parking lot at Park 27 so that gravel could be spread to fill many of the holes in the lot. He stated that the first three concerts at the amphitheater have been cancelled, but the committee is going to wait until June to make the final decision on the last three concerts.

Schnell mentioned opening the dog park and the ball field but said that the playground should still be closed.

**Cook:**

HLUA: Cook informed the Board that eight grinder pumps were purchased at a cost of just under \$20,000. He also stated that there was an increase for every member in Camp Curnalia of \$35.00 to cover the costs of replacement parts. Cook said that liability insurance has been increased from \$280,000.00 to \$500,000. He stated that the insurance agent said this increased amount would cover everything. He stated that the fiscal year ends July 1.

**Tomak:**

Library: Tomak reported that the library is still closed but that she has been in contact with Nancy Bresette.

**Nellist:**

Trash: Nellist reported that the Township chose American as their new trash company. The contract with American will start July 1, 2020. He also stated that American is already driving through the township, especially Camp Curnalia to see how they can best service their customers.

Building Department: Nellist stated that the building department is extremely busy and that Dave Doll has been working on the oldest orders first.

**Board Comments:**

Nellist: Nellist talked about the need to have a company come into the office to disinfect and the need to hire someone to come in on a regular basis to clean.

Schnell: Schnell said that the new order allowed the Township to open on Friday, May 21, 2020 but wondered if it would be better to open on Tuesday to give Nellist a chance to go over the Plan with employees. Schnell wanted everyone to know that he was having a hard time finding disinfectant wipes and hand sanitizer and decided to stop at the West Higgins Lake Hardware to see if they might have some. Brian Farrington donated gloves, disinfectant wipes, and hand sanitizer to the Township at no charge. Schnell said that the cost of BS&A was going to be \$55,170.00, but he called them and negotiated the price down to \$50,000.00. He stated that after this first year the cost for BS&A will significantly decrease. Schnell said that he has a meeting on the sewer project May 21, 2020 and hopes that after the meeting he will have information he would be able to get out to the public. He did say that at this point it did not look like there would be a lot of grant money available. He said he knows that the public wants to know about final cost and said his hope is that he would have answers after the meeting. Schnell ended by saying that the Clerk's office was running well.

Williams: Williams thanked Schnell and Cook for keeping the Township running.

Tomak: Nothing

**Public Comments:**

Susie Grier suggested the Township might want to look at UV lights for sanitation. Williams stated that they can be dangerous. He said that they have them in ambulances, but no one is allowed to get near them. Grier suggested using them at night. Grier also wanted to know the length of the garbage contract. Nellist stated that it was a five-year contract. Grier then wanted to know if there was a contingency plan if the company does not work out. Nellist stated that if

the company does not work out, the Township only has to give them a 30 day- notice before terminating the contract. He also pointed out that he sent out three bid packets for trash and only two were returned to the Township. Schnell stated that the main reason he voted for American was that they are local and said that if there is a problem the phone call would go to Harrison not out of state. He also said the company's policy is to have a problem fixed within 24 hours.

Brian Cook let the Board know that a couple of years ago when it was really cold their sewer system ran into the problem of discharge pumps freezing. He said the pumps are five to six feet down, and there was no way to thaw the lines.

Dave Hall announced himself and stated that this is the 3<sup>rd</sup> time trying to get sewers around Higgins Lake. He feels the sewer is the biggest thing that can be done for the lake.

Sam Boodoian commented on the fact that the taxpayers would not have the final say on the sewer project. It was stated that a percentage of homeowners could force a referendum. He reported that there would be no boat parade this year.

Williams stated that there would be no pancake breakfast for Memorial Day.

Motion by Carlson, supported by Williams to adjourn. Yeas: 5. Nays: 0. Motion passed.

Motion to adjourn at 8:20.

The minutes were prepared by the Deputy Supervisor and upon approval will be posted to [www.lyontownship.org](http://www.lyontownship.org).