

**Lyon Township
Monthly Board Meeting
March 28, 2018**

The meeting was called to order at 7:00 pm.

The Pledge of Allegiance was recited.

The full board was present to form a quorum.

Motion by Munoz, supported by Williams, to approve the agenda. Yeas: 5. Nays: none. Motion passed.
Motion by Williams, supported by Carlson, to accept minutes of the Work Session dated February 14, Business Meeting dated February 21, and Budget Work Sessions dated February 23, March 6, 13, and 16. Yeas: 5. Nays: none. Motion passed.

Motion by Bartel, supported by Munoz, to accept the treasurer's report for February 2017 as presented. Yeas: 5. Nays: none. Motion passed.

Motion by Williams, supported by Carlson, to approve the budget amendments as stated on the Budget Amendment Statement dated March 23, 2018. Roll Call Vote: Munoz – yea, Carlson – yea, Bartel – yea, Williams – y, Nellist – yea. Motion passed.

New Business:

Motion by Nellist, supported by Williams, to approve the Budget and General Appropriations Act Resolution for the FY 2018/19 as presented. Roll Call Vote: Nellist – yea, Carlson – yea, Munoz – yea, Bartel – yea, Williams-yea. Motion passed.

Motion by Bartel, supported by Munoz, to approve Chemical Bank as our depository and Chemical Bank for the HLUA Depository. Roll Call Vote: Williams – yea, Munoz – yea, Carlson – yea, Nellist – yea, Bartel – yea. Motion passed.

Motion by Munoz, supported by Williams, to approve the Agreement for Local Road Improvement with Roscommon County Road Commission (RCRC) on Hillcrest Road, from CR200 to Sam-O-Set, and will accomplish the following: .13 miles of HMA overlay, gravel shoulders, HMA curb, adjust drainage structure inlet, relocates stop sign and slope restoration, for an estimated cost of \$11,463.00. RCRC will participate in these improvements in the amount of \$0.00. Roll Call Votes: Bartel-yea, Nellist – yea, Williams- yea, Carlson – yea, Munoz – yea. Motion passed.

Motion by Munoz, supported by Bartel, to approve the Agreement for Local Road Improvement with RCRC on Bismark Blvd, from Lone Pine to CR200, and will accomplish the following: .06 miles of grading, drainage structures, aggregate base, HMA paving, with paved shoulders, and slope restoration, for an estimated cost of \$15,035.00. RCRC will participate in these improvements in the amount of \$.00. Roll Call Vote: Munoz – yea, Williams – yea, Carlson – yea, Nellist – yea, Bartel – yea. Motion passed.

Motion by Carlson, supported by Munoz, to approve the Agreement for Local Road Improvement with RCRC on Funston from W Higgins Lake Drive to Treasure Blvd, and Dewey from W Higgins Lake Drive to the end, and will accomplish the following: .26 miles of country curb removal, gravel shoulders, HMA ultrathin and slope restoration, for an estimated cost of \$20,410.09. RCRC will participate in these improvements in the amount of \$3,200.00. Roll Call Vote: Williams – yea, Bartel – yea, Nellist – yea, Carlson – yea, Munoz – yea. Motion passed.

Motion by Munoz, supported by Nellist, to approve the Agreement for Local Road Improvement with RCRC on Innsbruck, Carinthia, Grenoble, Winter Jasmine, Lausanne, Barbara, Ellen, Joanne, and Carol, and will accomplish the following: 1.61 miles of chip and fog seal, for an estimated cost of \$67,928.69. RCRC will participate in these improvements in the amount of \$32,260.66. Roll Call Vote: Munoz – yea, Bartel – yea, Williams – yea, Nellist – yea, Carlson – yea. Motion passed.

Motion by Nellist, supported by Bartel, to approve the increase of the township office hours by one hour per day, from 9 am to 3 pm, Monday through Friday, beginning April 2, 2018. Yeas: 5. Nays: none. Motion passed.

Motion by Bartel, supported by Nellist, to approve the updated application for an annual dock permit form as presented. Yeas: 5. Nays: none. Motion passed.

Motion by Williams, supported by Munoz, to approve the Building Permit and Inspection Fee Schedule as presented. Yeas: 5. Nays: none. Motion passed.

Motion by Nellist, supported by Carlson, to approve hiring Dana Swander as an EMS continuing education trainer employed by the fire department as a part time employee at a rate of \$100.00 per month as needed. Roll Call Vote: Bartel – yea, Williams – yea, Nellist – yea, Munoz – yea, Carlson – yea. Motion passed.

Motion by Carlson, supported by Williams, to approve the presented Pay Rates for Employees for the 2018/2019 fiscal year, beginning with wages earned on April 1, 2018. Roll Call Vote: Carlson – yea, Nellist – yea, Williams – yea, Munoz – yea, Bartel – yea. Motion passed.

Motion by Munoz, supported by Bartel, to approve the meeting dates as presented for the FY 2018/19 for Township Board Meetings, Township Board Work Sessions, Board of Review Meetings, Planning Commission Meetings, Recreation Committee Meetings, and Budget Calendar Meetings. Yeas: 5. Nays: none. Motion passed.

Motion by Bartel, supported by Williams, to approve the 2018/19 Fiscal Year Holiday Schedule, as presented. Yeas: 5. Nays: none. Motion passed.

Motion by Williams, supported by Nellist, to reapprove the Commercial Compost Site Agreement whereas the fee is \$150.00 per fiscal year, beginning April 1, 2018. Roll Call Vote: Munoz – yea, Bartel – yea, Nellist – yea, Carlson – yea, Williams – yea. Motion passed.

Old Business

Motion by Munoz, supported by Nellist, to approve the Phoenix Park Project. Cost estimate is \$35,953.00 less a \$10,000.00 grant from Roscommon Rotary Club, bringing the estimate down to \$25,953.00. Additional costs not yet included in the estimate are the cement/drill for anchoring the equipment. Roll Call Vote: Nellist – yea, Williams – yea, Carlson – yea, Munoz – yea, Bartel – yea. Motion passed.

Correspondence: None

Guest Speakers: None

Reports

Bartel: Last month Owens Tree Service sent a notice that they would be spraying our parks for vegetation management in the Consumer Energy Distribution Line Right of Way -- located in Park 27 and Phoenix Park. This has been stopped. Also, the March bills were approved for payment at the March 23 Work Session. The approval was given to work on a grant for an Amphitheater as well. The Phoenix Park Project Pre-build meeting is April 4. Our new election equipment has arrived and we could possibly get it set up before the election for public viewing.

Munoz: Library – the idea of extending the main library for a children’s area is on hold as Munoz suggested that the Lyon Branch needs attention. HR benefits were discussed and a new board member was introduced. The top three teams participating in the Battle of the Books were from Roscommon. Recreation – D Nellist is meeting with Tim from Penchura, and is scheduling a meeting with Klaus. The new budget was discussed along with the possibility of adding a new baseball field. The committee is looking for new lighting sources. Participants are signing up for the parade, and details for the event are being worked out.

Carlson: Planning Commission is working with the new Ordinance Committee (OC), ensuring that the PC is working on planning issues and the OC is working on policing the ordinances. Next Monday the PC is meeting to discuss a proposed business for the township.

Riley: Nellist – Cemetery – Maintenance Department will need extra help when we get spring weather.

Riley: Cook – HLUA – Meeting on April 3. The term of Riley has expired and needs to be filled.

Riley: Cleeves – There were 6 liquor inspections and 2 burn permits this month.

Cleeves: There were 11 runs this month, all EMS. Training classes were held for Ropes and Knots, EMS New Med Control Protocols, ICE Rescue, and Transitional Fire Attack. The pickup was ordered and will take 6 weeks to build. \$40,000.00 was budgeted for it, \$33,000.00 was spent. Desks and tables were budgeted at \$12,000.00, and \$2856.00 was spent. On May 10th a Stop Smoking Hypnotherapy will be held at the Fire Station. Anyone from the township is invited, cost is \$60.00 each. Fire Department & EMS 2017 Annual Report was turned in.

Williams: Tax season is over, balanced and settlement to the county, funds collected for 2017 winter taxes are dispersed and will be deposited April 2.

Nellist: Dock is ready for installation. Will be moving the skating rink next year, will need to improve the ground where it was located – work session item, leaves and branches were cleaned up last fall at the cemetery and hall, will need mulch for hall and Phoenix Park, the grasshopper needs a new battery, hall lights and parking lot lines are scheduled to be done before the election, front entranceway to hall needs attention – work session item. Building Department February receipts are: Building – none, electrical \$309.00, mechanical \$210.00, plumbing- none for a grand total of \$519.00.

Public Comments: Complaint about rain water flooding by Lakeview and Hillcrest Association had beach erosion. Board recommended resident put his complaint in writing to the board, and Nellist will turn it over to the drain commissioner.

Motion by Williams, supported by Carlson, to adjourn the meeting. Yeas: 5. Nays: none. Motion passed. Meeting adjourned at 7:55 pm.

Minutes prepared by Deputy Clerk Mary Kelly and are subject to approval, upon which, will be posted to www.lyontownship.org.