

**Lyon Township
Monthly Board Meeting
March 27, 2019**

The meeting was called to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present: Carlson, Cleeves, Nellist, Williams, and Munoz.

Motion by Cleeves, supported by Carlson, to approve the agenda. Yeas: 5. Nays: 0. Motion passed.

Motion by Williams, supported by Nellist, to accept minutes of the Work Session dated February 13, Business Meeting dated January 16 and February 20, and Budget Work Sessions dated February 4, 12, 26 and March 5, and Special Work Session dated March 7. Yeas: 5. Nays: 0. Motion passed.

Motion by Williams, supported by Munoz, to accept and pay the bills for March 2019 as presented. Yeas: 5. Nays: 0. Motion passed.

Motion by Carlson, supported by Cleeves, to accept the treasurer's report for February 2019 as presented. Yeas: 5. Nays: 0. Motion passed.

Motion by Nellist, supported by Williams, to approve the budget amendments as stated on the Budget Amendment Statement dated March 27, 2019. Roll Call Vote: Carlson – yea, Munoz – yea, Cleeves – yea, Nellist – yea, Williams - yea. Motion passed.

New Business

Motion by Munoz, supported by Williams, to approve Resolution #2019-005, General Appropriations Act Resolution for the FY 2019/20 as presented. Roll Call Vote: Williams – yea, Munoz – Yea, Nellist – yea, Carlson – yea, Cleeves – yea. Motion passed.

Motion by Williams, supported by Cleeves, to approve Resolution # 2019-006, Chemical Bank as a Depository for the Tax Collection and Trust & Agency Accounts for Lyon Township as presented, and Chemical Bank for the HLUA Depository. Roll Call Vote: Nellist – yea, Carlson – yea, Cleeves – yea, Williams – yea, Munoz - yea. Motion passed.

Motion by Nellist, supported by Carlson, to approve the presented Pay Rates for Employees for the 2019/2020 fiscal year, beginning with wages earned on April 1, 2019. Roll Call Vote: Cleeves – yea, Williams – yea, Munoz – yea, Carlson – yea, Nellist – yea. Motion passed.

Motion by Cleeves, supported by Williams, to approve the meeting dates as presented for the FY 2019/20 for Township Board Meetings, Township Board Work Sessions, Board of Review Meetings, Planning Commission Meetings, Recreation Committee Meetings, Zoning Board of Appeals and Budget Calendar Meetings. Yeas: 5. Nays: 0. Motion passed.

Motion by Nellist, supported by Williams, to approve the 2019/20 Fiscal Year Holiday Schedule, as presented. Yeas: 5. Nays: 0. Motion passed.

Motion by Cleeves, supported by Carlson, to approve the Agreement Establishing a Summer Tax Collection and Schedule for Delivery of Such Tax Collections, made on February 19, 2019 between RAPS and Lyon Township as presented. Roll Call Vote: Nellist – yea, Williams – yea, Carlson – yea, Munoz – yea, Cleeves – yea. Motion passed.

Motion by Williams, supported by Carlson, to approve the Birch Road Speed Limit Study by RCRC. Yeas: 5. Nays: 0. Motion passed.

Motion by Nellist, supported by Munoz, to approve the purchase 18 Kenwood VP 5430F2 Portable Radio W/Standard MPSCAS Configuration, 5 mobile and 1 base Kenwood VM5930 Mobile with standard MPSCS Configuration – Mobile Radios and 18 Unication G4 700/800MHz P25 Voice pagers. Includes installation and Activation for a total amount of \$66,750.10, for Fire department communications. This has been budgeted and will be billed in the next fiscal year. Roll Call Vote: Williams – yea, Cleeves – yea, Carlson – yea, Munoz – yea, Nellist - yea. Motion passed.

Old Business

Motion by Munoz, supported by Williams, to approve the build of the Amphitheater in Park 27. Cost is \$47,358.68 less a \$20,784.00 grant from Grant Agreement for Arts Services, bringing the cost down to \$26,574.68. Tree removal costs are not included, nor is the service hookup and underground wire from Consumers included. All contractor payment terms are half down to start, balance upon completion. Use of the amphitheater to be managed by the recreation committee. Roll Call Vote: Munoz – yea, Carlson – yea, Williams – yea, Nellist – yea, Cleeves – yea. Motion passed.

Motion by Cleeves, supported by Carlson, to approve the removal of multiple trees in Lyon Township by Andre's Tree Service, for a cost of \$6,700. Roll Call Vote: Cleeves – yea, Williams – yea, Nellist – yea, Munoz – yea, Carlson – yea. Motion passed.

Motion by Cleeves, supported by Munoz, to approve the purchase of a mower for the cemetery in the month of April. Cost of the mower is \$9406.00 from Ebel's. Roll Call Vote: Nellist – yea, Carlson – yea, Munoz – yea, Williams – yea, Cleeves – yea. Motion passed.

Correspondence Thank you note on upkeep of ski trail.

Guest Speakers: Brenda Bachelder, Director of Business & Economic Development Services Michigan Works! Information is on file in the clerk's office.

Department Reports

HLUA by Cook: No report (no meeting held), next meeting April 2nd.

Sexton by Dailey: No burials or cremations. No plots sold. 4 trees removed.

Ordinance by Dailey: 1 complaint, 2 burn permits, 4 liquor inspections.

Fire Department by W Cleeves: We are in compliance with the State Fire Marshal guidelines for Class B foam (PFOS). Joined with the Fire Marshall to promote Life Safety, received 30 CO Detectors and 216 smoke detectors to be placed in homes of residents meeting state criteria. Safety flyers are given to all Fire/EMS personnel monthly. We are NFIRS Report compliant for January and February 2019. Computer testing started for Med/FIRE. Annual Report given to township board. Complying with 16 Life Safety initiatives. Taking actions to follow fire fighter cancer alliance to reduce cancer in fire fighters.

Board Reports

Clerk by Cleeves: The clerk's office finished up with the budget and routine functions. Troy Shank of USDA will be here tomorrow for the signing of final paper for the \$30,000 grant for the feasibility study. The actual cost to the township for the study is \$1000.00. The grant study process is a few months long, anticipated end date is in August 2019.

RADL by Munoz: No report

Recreation Committee by Munoz: The committee needs the board vote before doing anything on the amphitheater. Cleeves mentioned that Lyon Township's first meeting was on April 21, 1920. She is interested in having a centennial celebration next summer in our new amphitheater, and is looking for volunteers. She will also be contacting the Rec Committee.

Planning Commission by Carlson: We have two new members, Brian Cook and Fred Bradley, and they will be attending training in May. Next meeting June 3.

Treasury by Williams: Treasurer collected and balanced with the county on all entities that he collects taxes for, will have paid all next Wednesday, and in next month's report it will show the funds came from winter taxes. School taxes will be collected this summer, a decision by RAPS.

Parks by Williams: Trees are being removed from our parks. Cunningham said that brush is cleaned, logs need removal to finish up with the brush.

Maintenance by Nellist: Cunningham turned in a water sample, mowers and the truck have maintenance completed, and a new push mower is needed.

Trash by Nellist: Problems still exist but we have seen a slowdown in complaints.

Building by Nellist: For the month of February 2019, there were no building permits, Electrical permits were \$236.00, Mechanical permits were \$120.00, Plumbing permits were zero, for a grand total of \$356.00.

Public Comments:

Bill Cleeves will leave information on the counter at the township office for the free CO/smoke detectors for those who meet the criteria. From Sam, mattresses have not been picked up yet on Military Road; feasibility study – it's a grant through Lyon Township. Gerrish is paying half of the application fee of \$2000.00. Resident asked about the Birch Road study – a petition was received for a lower speed limit, the township board's approval for RCRC's study is the first step to the study. Resident asked if anything materialized from the information that she gave for a lighting ordinance or a dark sky area; the lighting ordinance proposal was voted down. No action on the dark sky.

Motion by Williams, supported by Carlson, to adjourn the meeting. Yeas: 5. Nays: 0. Motion passed. Meeting adjourned 7:55pm. Minutes prepared by Deputy Clerk Mary Kelly and are subject to approval, upon which, will be posted to www.lyontownship.org.