

**Lyon Township**  
**Business Meeting**  
**December 21, 2016**

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Roll Call: Munoz, Nellist, Bartel, and Carlson. Guest: Chief Cleeves. Excused Absence: Williams

Munoz motioned, supported by Bartel, to accept the agenda as presented. Yeas 4. Nays 0. Absent 1.

Motion by Nellist, supported by Bartel, to accept minutes of the November 9<sup>th</sup> Work Session, November 16<sup>th</sup> Business Meeting, and the December 5<sup>th</sup> Special Meeting. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Munoz, supported by Carlson, to amend the minutes from the November 16, 2016 business meeting to change the dollar amount from \$101.00 to \$701.00 for the total electrical receipts. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Nellist, supported by Bartel, to pay the bills for December 2016. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Nellist, supported by Munoz, to accept the treasurer's report for November 2016 as presented. Motion passes. Yeas 4. Nays 0. Absent 1.

**CORRESPONDENCE:** MTA Board of Review training is offered during the month of February. Bartel stated that we are looking for two more members for the BOR. Contact her if you know anyone who is interested.

**GUEST SPEAKERS:** None

**NEW BUSINESS:**

Motion by Bartel, supported by Munoz, to approve that the new trustee, Eric Carlson, attends a MTA seminar titled "New Officials Training/Trustee" held in Gaylord on January 25, 2017 at an early bird rate of \$149.00. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Munoz, supported by Carlson, to approve the budget amendments as stated on the Budget Amendment Statement dated December 21, 2016. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Nellist, supported by Bartel, to approve the resignations of Planning Commission Chairman Eric Carlson and of Dolores Munoz, the township board's planning commission representative, both as of December 5, 2016. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Carlson, supported by Bartel, to approve the elections of Tim Riley as the planning commission chairman, Ron Hnizda as recording secretary, and Pete Chippa as vice chairman. Motion passed. Yeas 4. Nays 0. Absent 1.

Motion by Munoz, supported by Nellist, to appoint Eric Carlson as the planning commission township board representative. Motion passed. Yeas 3. Nays 0. Absent 1. Abstain 1 (Carlson).

Motion by Munoz, supported by Nellist, to approve the amended resolution #2016-0116A VACATION OF PLAT (map updated). Motion passed. Roll Call Vote: Nellist – yea, Bartel – yea, Carlson – yea, Munoz – yea. Absent 1.

Motion by Munoz, supported by Nellist, to approve payments of utility/miscellaneous bills when due dates are earlier than monthly board meetings. Motion passed. Yeas 4. Nays 0. Absent 1.

**OLD BUSINESS:** None.

**REPORTS:**

**Clerk:** Committee members are turning in their meeting minutes. They are available in the clerk’s office but not yet on line. All approved board meetings have been posted on line. Holiday and Seasonal Hours at the compost have been posted. In January, the township hall’s power will be interrupted for the upgrade of our Consumers meter. The clerk continues to post all meetings on the township’s informational board.

**Munoz:**

**Library:** funding letter receipted \$12,000; 2 new PCs have been purchased for virtual reality; Casey will be attending new work session regarding a new library sign; Battle of Books is January 14<sup>th</sup>, RADL received a \$1500.00 grant toward it, and they are looking for mentors for this program. **Economic Development:** no longer attending due to lack of funding. **Recreation:** Winterfest is February 17 and 18. There is a health department \$80.00 permit fee. Work is being done through Gosling Czubak Engineering on a walkway. There is a grant writing seminar through the DNR that D Nellist and Bartel plan to attend. A discussion on possible improvements to Phoenix followed.

**Carlson:**

**Planning Commission:** Selected members to new positions, including Riley as Chair and Hnizda as Recording Secretary. No further action was taken.

**Riley:**

**Ordinance Officer Report:** This month there was 1 blight violation, 2 burning permits, and 5 liquor inspections. **HLUA:** DNR submitted a draft for the buy-in of \$154,000 and 19 REUs. HLUA entered a motion but it failed due to lack of support. A second motion passed for the buy-in of \$165,000 and 30 REUs. It now needs the approval of both township boards and the attorney. **Cemetery:** There was 1 full burial and 1 cremation. No plots were sold. The cemetery is closed until spring for further burials. Nellist added that Gosling Czubak will bring equipment and go over the new section of the cemetery in the spring. Also, our attorney confirmed that our ordinance will need certain items changed before we can bring someone into the HLUA. Riley reminded Nellist to let him know of changes or information that needs to go back to HLUA. Note: the next Planning Commission is scheduled for January 9, 2017 at 6:00 pm.

**Cunningham:**

**Maintenance:** taking inventory of equipment, installed an office door at township hall, snow plowed, cleaning up equipment.

**Chief Cleeves:**

In December, there were 16 total calls, 4 fire, 11 EMS and 1 call for service. Through November 2016, there were 208 calls compared to a total of 205 for all of 2015. Trainings on EMS pediatrics, new med controls on protocols and on Part 74 SCBA training. New station is moving along. January 16 is our move in date. The floor tile is being installed and the wiring is almost completed. Looking into grants for more dry hydrants for the township, starting work on reviewing fire code, getting with the building, electrical and mechanical inspectors on life safety items. Will be working with the state to compile a Lyon Township Fire Code.

**Nellist:**

**Parks:** the estimate on the tennis courts came in at \$75,000.000, higher than the original cost from 2014. It could push back other projects as our budget allows. Tennis Court approval from DNR needs to be amended.

**Building Department:** for November 2016 are: building - \$130.00; electrical - \$390.00; mechanical - \$1075.00; plumbing - \$713.00 for a grand total of \$2308.00.

**Comments:**

Clerk: Recent name change to Terry Bartel.

Trustee Carlson: Most people are in favor of the annex of the North State Park into HLUA but details and cost factors are a concern and need to be worked out.

Supervisor: Requirements of the federal government mandates water testing at the township hall be increased to four (4) times a year. Roscommon Township is planning to reschedule the cancelled meeting on township functions to January 31, 2017, time and place to be determined. Muskegon River Water Shed sent a brochure.

**Public Comments:**

Mike Stanawig introduced himself. He runs the treatment plant for Wade Trim and plans to attend meetings and being available to provide information on HLUA.

Ron Brodley from CCCOA is in favor of if the cost details can be fairly agreed upon. He has not heard anyone bring up the cost to put in the lagoon of \$3 million which the people of CCCOA are paying for. He feels that the buy-in cost of \$164,000 does not offer any cost from the lagoon. He would like for the board to hear and consider the concerns of the CCCOA before voting. Nellist stated that meetings on this issue will resume in January. Bartel reminded him that all the meetings are open to the public.

Motion by Carlson, supported by Bartel, to adjourn the meeting. Motion passed. Yeas 4. Nays 0. Absent 1.

The meeting adjourned at 7:51 pm.

Prepared by Deputy Clerk Mary Kelly

Minutes are subject to approval, after which, will be posted at [www.lyontownship.org](http://www.lyontownship.org).