

# LYON TOWNSHIP PAVILION / FIELD RENTAL



Today's Date \_\_\_\_\_ Date of Event \_\_\_\_\_

Set Up Time \_\_\_\_\_ Time Required \_\_\_\_\_

To Be Cleaned Up By \_\_\_\_\_

Renter's Name \_\_\_\_\_

Renter's Address \_\_\_\_\_

Phone: \_\_\_\_\_ Work Phone/Cell \_\_\_\_\_

Driver's License Number \_\_\_\_\_

Type of Event to be Held \_\_\_\_\_

Estimated Number of People Attending \_\_\_\_\_ (Limited Capacity: 100)

To Be Cleaned Up By \_\_\_\_\_

Check One: \_\_\_\_\_ Township Resident \_\_\_\_\_ Non-Resident

\_\_\_\_\_ Non-Profit Organization – Tax ID# \_\_\_\_\_

## PAVILION / FIELD RENTAL RATES

## RENTAL FEE

## SECURITY DEPOSIT

(circle one)

Pavilion \$ 50.00 \$ 50.00

Park 27 Field \$50.00 \$50.00

## RULES OF RENTAL for Township Pavilion

Park closes at 10:00 p.m.

No parking or driving is allowed on grass. No parking at end of building.

No alcohol or fireworks are permitted

The renter is liable for all damages which occur while the pavilion is rented in his/her name. The renter understands that, if damages exceed the amount of the deposit, he/she is liable for the additional expenses required to return the hall to original condition.

Rental date cannot be held without a security deposit. Cancellation of the rental agreement is subject to loss of deposit.

I have read the rules, understand them, and agree to abide by the above terms of this agreement.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Lyon Township Representative

\_\_\_\_\_  
Date

Security Deposit \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_ Twp Rep Initials \_\_\_\_\_

Pavilion Rental \$ \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_ Twp Rep Initials \_\_\_\_\_

Renter, remove this page from rental agreement and keep for your use on the day of your rental.

### Lyon Twp Pavilion Rental Clean Up Checklist

1. Wipe all tables and chairs as needed and return as found.
2. Remove all decorations.
3. Sweep floor.
4. Remove all your food.
5. Remove trash and put it in the trash container outside.