

Lyon Township
Monthly Board Meeting Minutes
December 16, 2020

Lyon Township implemented teleconferencing options for this meeting for compliance.

Conference Dial in Number: 1-602—580-9376, Access Code #: 4583082#

Meeting called to order: 7:06 pm

Pledge of Allegiance Recited

Present on conference call: Supervisor Koenigbauer, Clerk Schnell, Treasurer Grier, Trustee Carlson and Trustee Tomak. Also present on conference call were: Dennis Dailey, Brian Cook, and 3 citizens

1. Motion by Schnell supported by Grier to approve the agenda.
Yeas: 5. Nays: 0. Motion Carried.
2. Motion by Grier supported by Schnell to accept minutes of the Regular Board Meeting dated November 18, 2020 and the Work Session dated December 9, 2020.
Yeas: 5. Nays: 0. Motion Carried.
3. Motion by Carlson supported by Grier to pay the Vendors in the amount \$46,942.26 from November 14, 2020 through December 11, 2020 and to approve payroll in the amount of \$38,391.31 for pay periods from November 16, 2020 through December 15, 2020.
Roll Call: Koenigbauer Yes, Schnell Yes, Grier Yes, Carlson Yes. Tomak Yes. Motion Carried.
4. Motion by Tomak supported by Schnell to accept the treasurer's report dated November 30, 2020 as presented.
Yeas: 5. Nays: 0. Motion Carried.

NEW BUSINESS:

5. Motion by Grier supported by Tomak to approve Resolution 2020-005 stating Lyon Townships approval of the Interlocal Agreement for Roscommon County Designated Assessor.
Roll Call: Koenigbauer Yes. Schnell Yes, Grier Yes, Carlson Yes, Tomak Yes. Motion Carried.
6. Motion by Carlson supported by Schnell to approve Resolution 2020-006 to adopt Procedures for Granting and Removing Real Property Exemptions for Assessor. This will make the Assessor office compliant for Michigan AMAR auditing.
Roll Call: Koenigbauer Yes. Schnell Yes, Grier Yes, Carlson Yes, Tomak Yes. Motion Carried.
7. Motion Tabled for further discussion and investigation to appoint Brian Cook as "BEMP" Permit Coordinator at the rate of \$11.50 per hour and up to 30 hours per week.

8. Motion by Carlson supported by Grier to appoint Courtney Hoeltzel as Deputy Clerk at \$11.50 per hour and up to 30 hours per week.
Roll Call: Koenigbauer Yes, Schnell Yes, Grier Yes, Carlson Yes. Tomak Yes. Motion Carried.
9. Motion by Carlson supported by Grier to appoint Lenette Tomak as Deputy Treasurer, (as a trustee with additional duties) at \$11.50 per hour and up to 30 hours per week.
Roll Call: Koenigbauer Yes, Schnell No, Grier Yes, Carlson Yes. Tomak Yes. Motion Carried.
10. Motion by Carlson supported by Grier to have Lenette Tomak continue to fill in as Receptionist of Lyon Township, as needed, (as a trustee with additional duties) until a full-time receptionist is required at the pay rate of \$11.00 per hour and up to 30 hours per week concurrent with her Deputy Treasurer position.
Roll Call: Koenigbauer No, Schnell Yes, Grier Yes, Carlson Yes. Tomak Yes. Motion Carried.
11. Motion by Schnell supported by Grier to appoint Lenette Tomak and Nancy Bresette to the Roscommon Area Public Library board for a term of 4 years, as Lyon Township representatives.
Yeas: 5. Nays: 0. Motion Carried
12. Motion by Grier supported by Tomak to remove Parcel# 007-367-026-0000 from the Waste Assessment. Per Julie Tatro, the dwelling was torn down and the lot is now vacant.
Yeas: 5. Nays: 0. Motion Carried
13. Motion by Carlson supported by Schnell to appoint Tom Metcalf (retroactive to December 15, 2020) to fill the vacancy of Mark Bender on the Board of Review, with appointment expiring Dec 31, 2020.
Yeas: 5. Nays: 0. Motion Carried
14. Motion by Schnell supported by Carlson to appoint Ron Tomak and Brian Cook to a 2-year term for the Board of Review, expiring in December 31, 2022.
Yeas: 5. Nays: 0. Motion Carried

OLD BUSINESS: None

CORRESPONDENCE: 2 separate emails from Kim Owczarzak (Concerning Sewer System) and Pam Delahanty (concerning appearance of cemetery.) Supervisor Koenigbauer stated he had reached out to Ms. Delahanty apologizing and that as soon as snow melts in spring it will be addressed.

DEPARTMENT REPORTS:

Dailey:

Cemetery: Stated leaves were vacuumed once at start the of fall, but during second round vac was inoperative on the trailer. Looking for different alternatives

Ordinance: Dailey still doing Liquor Inspections. Koneigbauer has 2 applicants to fill position so far but still in exploratory phase. Suggestion made by Dailey to see if Dave Doll would want to take on the position. Schnell stated another option may be to see if another local township's Ordinance Officer may be interested in taking on Lyon Township as well.

JC Holder: reported by Dailey

Maintenance: looking into changing lock on Compost gate.

Carlson:

Planning Commission: Postponed public hearing on rezoning of Dentist office until meeting can be open for the public to attend in person. Set 4 statutory meeting dates for next year (February 1, May 3, September 15, and December 6, 2021. Board members sworn in: Pete Chippa -chairman, Beck Boersma – vice chair, Ron Hnizda – secretary, Fred Bradley – member, Eric Carlson – member, and Brian Cook – alternate member. Any other meetings will be scheduled as needed. @0 Year Plan ends in 2022, so starting to research new Planning Consultants.

Recreation Committee: Looking to replace the 3 members who resigned. Asked that if anyone wanted to join please contact the Township.

Cook:

HLUA: Held board meeting on December 16, 2020. Discussed using a different Administrative Company contract. Will be the same 2 individuals, just a different company name. Verizon finally reached out and waived all late fees on contract that was from the previous administrator. Verizon wouldn't cancel the contract without the former administrator's pin. But all is taken care of now.

Tomak :

Library: December meeting was cancelled due to Covid. Next meeting scheduled for January 8, 2021 via Zoom.

Supervisor:

Trash: American Waste continues to do well, no complaints currently.

BOARD COMMENTS:

Supervisor Koenigbauer: Recognized the difficulty of holding meetings this way due to Covid, thanked everyone for their support and trying to work through it. Also had some concern for over the holidays, and asked everyone to please be safe and responsible.

Clerk Schnell: Meeting with Gerrish Township and Fleis & Vanderbrink for 1pm December 17, 2020 to continue working through suggestions for makeup of a Sewer Authority for the joint project. As far as possibility of Lyon Township tying into Camp Curnalia as its own Sewer System, no discussion further at this time. Suggested going forward, if teleconference meetings continue, that would prefer a roll call vote on all motions.

Treasurer Grier: Winter Taxes went out on December 1,2020. Received approximately 800 tax payments back to date. Will be holding office hours December 30, 2020 from 9:00 am to 5:00 pm for in person tax collection. Continuing transfer data from old system into BS&A software.

Trustee Tomak: No comment

Trustee Carlson: Reminded that the Sewer meeting for tomorrow is not a public meeting, it's more informative and held between 2 representatives from each townships well as Fleis & Vanderbrink. Waiting for answers from questions from the public as far as feasibility of going it alone on the Sewer project utilizing Camp Curnalia system.

PUBLIC COMMENTS: No public comments, but Carlson and Tomak stated they did get several texts that people were having troubling getting on the call. Possibly related to cell service vs landline. Schnell will explore other options or different phone number.

Motion by Tomak, supported by Carlson to adjourn the meeting. Yeas: 5.

Nays: 0.

Time of Adjournment: 8:11 pm

Doug Schnell -Clerk

Fred Koenigbauer - Supervisor