

**Lyon Township
Monthly Board Meeting Agenda
December 16, 2020**

Meeting called to order:

Pledge of Allegiance:

Roll Call of Board Members: Koenigbauer __ Schnell __ Grier __ Tomak __ Carlson __

1. Motion by _____ supported by _____ to approve the agenda.
Yeas: _____. Nays: _____. Motion _____.
2. Motion by _____ supported by _____ to accept minutes of the Regular Board Meeting dated November 18, 2020 and the Work Session dated December 9, 2020.
Yeas: _____. Nays: _____. Motion _____.
3. Motion by _____ supported by _____ to pay the Vendors in the amount \$46,942.26 from November 14, 2020 through December 11, 2020 and to approve payroll in the amount of \$35,684.01 for pay periods from November 16, 2020 through December 15, 2020.
Roll Call: Koenigbauer __, Schnell __, Grier __, Carlson __. Tomak __.
Motion _____.
4. Motion by _____ supported by _____ to accept the treasurer's report dated November 30, 2020 as presented.
Yeas: _____. Nays: _____. Motion _____.

NEW BUSINESS:

5. Motion by _____ supported by _____ to approve Resolution 2020-005 stating Lyon Townships approval of the Interlocal Agreement for Roscommon County Designated Assessor.
Roll Call: Koenigbauer __. Schnell __, Grier __, Carlson __, Tomak __. Motion _____.
6. Motion by _____ supported by _____ to approve Resolution 2020-006 to adopt Procedures for Granting and Removing Real Property Exemptions for Assessor. This will make the Assessor office compliant for Michigan AMAR auditing.
Roll Call: Koenigbauer __. Schnell __, Grier __, Carlson __, Tomak __. Motion _____.
7. Motion by _____ supported by _____ to appoint Brian Cook as "BEMP" Permit Coordinator at the rate of \$11.50 per hour and up to 30 hours per week.
Yeas: _____. Nays: _____. Motion _____.

8. Motion by _____ supported by _____ to appoint Courtney Hoeltzel as Deputy Clerk at \$11.50 per hour and up to 30 hours per week.
Yeas: _____. Nays: _____. Motion _____.
9. Motion by _____ supported by _____ to appoint Lenette Tomak as Deputy Treasurer, (as a trustee with additional duties) at \$11.50 per hour and up to 30 hours per week.
Yeas: _____. Nays: _____. Motion _____.
10. Motion by _____ supported by _____ to have Lenette Tomak continue to fill in as Receptionist of Lyon Township, as needed, (as a trustee with additional duties) until a full time receptionist is required at the pay rate of \$11.00 per hour and up to 30 hours per week concurrent with her Deputy Treasurer position.
Yeas: _____. Nays: _____. Motion _____.
11. Motion by _____ supported by _____ to appoint Lenette Tomak and Nancy Bresette to the Roscommon Area Public Library board for a term of 4 years, as Lyon Township representatives.
Yeas: _____. Nays: _____. Motion _____.
12. Motion by _____ supported by _____ to remove Parcel# 007-367-026-0000 from the Waste Assessment. Per Julie Tatro, the dwelling was torn down and the lot is now vacant.
Yeas: _____. Nays: _____. Motion _____.
13. Motion by _____ supported by _____ to appoint Tom Metcalf (retro active to December 15, 2020) to fill the vacancy of Mark Bender on the Board of Review, with appointment expiring Dec 31, 2020.
Yeas: _____. Nays: _____. Motion _____.

OLD BUSINESS: None

CORRESPONDENCE: 2 separate emails from Kim Owczarzak and Pam Delahanty

GUEST SPEAKERS: None

DEPARTMENT REPORTS:

W. Cleeves:

Fire Department:

Dailey:

Cemetery:

Ordinance:

JC Holder:

Parks:

Maintenance:

Carlson:

Planning Commission:

Recreation Committee:

Cook:

HLUA:

Tomak :

Library:

Supervisor:

Trash:

Building:

BOARD COMMENTS:

Supervisor Koenigbauer:

Clerk Schnell:

Treasurer Grier:

Trustee Tomak:

Trustee Carlson:

PUBLIC COMMENTS:

Motion by _____, supported by _____ to adjourn the meeting. Yeas: _____.

Nays: _____.

Time of Adjournment _____

Due to current restrictions in place by MDHHS Orders for Public Gatherings, the meeting will only be available to the Public electronically.

A teleconference number is available. Please call the number below and use the provided access code. **Please mute your phone** until the public comments section so others can hear better.

Call in Number: (602)580-9376

Access Code: 4583082 followed by a # or * sign.